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| Programme Proposal Form |

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| Faculty:  |  |
| School: |  |
| Provisional title for new programme/specialisation:  |  |
| Proposed start date for first cohort (for new programmes) |  |
| Does the programme/specialisation adhere to the University’s [degree naming conventions](https://www.southampton.ac.uk/~assets/doc/quality-handbook/Degree%20Nomenclature.pdf)[[1]](#footnote-1) | **Yes/No** |

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| **Brief description of programme/specialisation**  |
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| **Rationale**Comment on the key reasons why the University of Southampton should offer this programme/specialisation and explanation as to how the programme fits within the School and Faculty strategic plans for education and for research. * Consider whether there is similar provision in the same School, Faculty or elsewhere in the University.
* Describe why there is a clearly identified need and the proposed target audience for the programme/specialisation?
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| **Equality Impact*** What is the potential for the programme/specialisation to contribute specifically to increasing the diversity of the student population?
* What consideration has been given to and mitigation for the potential to discriminate against students with a particular [protected characteristic](http://www.equalityhumanrights.com/private-and-public-sector-guidance/guidance-all/faqs) due to curriculum content or delivery e.g. field work that excludes students with a disability?
* What consideration has been given to ensuring appropriate delivery of curriculum content, understanding the significance of context for students from diverse backgrounds?
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| **Key Risks**Comment on the outcomes of consultation relating the key risks associated with the delivery of this programme/specialisation, and how these will be managed. * Include commentary on the financial viability and the financial benefits of introducing, the programme/specialisation.
* Also, are there any factors which limit, or are likely to limit, capacity on the programme/specialisation?
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| **Marketing**Describe the outcomes of consultation relating to the programme title testing and current UK, international and new markets that may find the programme/specialisation attractive. |
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| **Financial Input**Describe the outcomes of consultation relating to intake and resources. * Are there any requirements for additional staffing to deliver the programme/specialisation?
* Costing for any additional/exceptional requirements.
* What are the indicative student intake figures?
* Are there specific implications for learning resources – for example anticipated requirements for additional laboratory teaching, placements, software, non-standard timetabling requirements?
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**Additional Programme Information**

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| **This is a distance-learning programme** | **Yes/No** |
| If YES, please provide further details here:  |
| **This is a collaborative programme** | **Yes/No** |
| Where applicable, list the names of any collaborative partners engaged in the delivery of the programme and confirm the percentage of the programme to be taught by the collaborative partner. |
| **This is a joint honours programme** | **Yes/No** |
| If YES, please provide further details of the other Schools/Faculties involved in delivering the programme (e.g. shared teaching/joint honours or modules delivered by another School/Faculty).  *The non-initiating School/Faculty should comment on the above proposal, including details on their understanding and agreement of ownership of the programme/specialisation.* |
| **This programme will include a placement, student exchange or year abroad**  | **Yes/No** |
| If YES, please provide further details here, *include whether this will be a compulsory part of the programme* |
| **This programme will be delivered solely or primarily on-line** | **Yes/No** |
| If YES, please provide further details here: |
| **Some or all of the students on this programme will study the whole of the programme outside the UK** | **Yes/No** |
| If YES, please provide further details here:  |
| **This programme will involve external accreditation/professional recognition** | **Yes/No** |
| If YES, please provide further details here:  |
| **Does this programme require alternative arrangements outside of this Programme validation process.** | **Yes/No** |
| If YES, please provide further details here:  |

**Additional Sections to be completed following stage 2 if considered necessary by Associate Dean (Education & Student Experience (ADE)..**

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| **Student Consultation**Detail the outcomes of student consultation on the new programme/specialisation when discussed at SSLC or other forum. |
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| **Employability**Describe the outcomes of consultation relating to the labour market need (current/new) and engagement with employers to evidence this. Comment on how employability activities are being embedded in the curriculum and whether there will be any opportunities for work related learning.  |
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| Information TechnologyDetail the outcomes of consultation with the Business Relationship Manager. |
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| Other Stakeholder ConsultationDetail the outcomes of consultation with other stakeholders. |
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1. If the programme does not align an exemption will need to be approved by AQSC. Please provide further details. [↑](#footnote-ref-1)